

# METHODIST UNIVERSITY COLLEGE GHANA



MUCG/PGR/NO.....

## ACADEMIC REFEREE'S CONFIDENTIAL APPRAISAL FORM

### A. TO THE REFEREE:

The candidate named below has applied for admission to a Post-Graduate Programme in the Methodist University College Ghana. Your completion of this Confidential Appraisal Form will aid us greatly in our assessment of the applicant.

PLEASE RETURN DIRECTLY TO: **The Registrar  
Methodist University College Ghana  
(Wesley Grammar School Compound)  
P.O. Box DC 940, Dansoman – Accra**

**(IT WOULD BE GREATLY APPRECIATED IF YOU WOULD, AS SOON AS POSSIBLE, TAKE ACTION ON THIS FORM, BECAUSE WITHOUT A REFEREE'S REPORT, AN APPLICATION IS DEEMED INCOMPLETE AND SHALL NOT BE CONSIDERED)**

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### B. TO BE COMPLETED BY THE CANDIDATE (Please specify)

Applicant's Name: .....

Programme applied for:

- |  |                          |  |                          |
|--|--------------------------|--|--------------------------|
| M.A Guidance and Counselling                               | <input type="checkbox"/> | MPhil Guidance and Counselling                 | <input type="checkbox"/> |
| MPhil Mathematics  | <input type="checkbox"/> | MPhil Statistics                               | <input type="checkbox"/> |
| MBA Accounting   | <input type="checkbox"/> | MBA Finance                                    | <input type="checkbox"/> |
|  |                          | MBA Marketing                                  | <input type="checkbox"/> |
|  |                          | MBA HRM  | <input type="checkbox"/> |
| M.A Entrepreneurship                                       |                          | MA Small Business Management                   | <input type="checkbox"/> |
| M.A Educational Leadership and School Improvement          | <input type="checkbox"/> | M.A Educational Administration and Supervision | <input type="checkbox"/> |
| M.A Educational Assessment and Evaluation                  | <input type="checkbox"/> | MA Entrepreneurship and Corporate Strategy     | <input type="checkbox"/> |
| M.ED Educational Management and Practice                   | <input type="checkbox"/> | M.ED Educational Leadership and Innovation     | <input type="checkbox"/> |
| MPhil Educational Administration (1yr)                     | <input type="checkbox"/> | MPhil Educational Administration (2yr)         | <input type="checkbox"/> |
| MPhil Educational Leadership and School Improvement (1yr)  | <input type="checkbox"/> |  |                          |
| MPhil Educational Leadership and School Improvement (2yr)  | <input type="checkbox"/> |  |                          |
| MPhil Educational Assessment and Evaluation (2yr)          | <input type="checkbox"/> |  |                          |
| MPhil Entrepreneurship and Corporate Strategy (1yr top-up) | <input type="checkbox"/> |  |                          |
| PhD Education  | <input type="checkbox"/> |  |                          |

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### C. TO BE COMPLETED BY REFEREE

I I have known the candidate for ..... years/months in the following capacity:  
.....

II I would recommend the applicant's admission  
..... Without reservation  
..... With certain reservations  
..... Not at all

III By comparison with other students with whom I have been associated during the past ..... years, I would rank this applicant's aptitude for graduate studies as follows:

.....AMONG THE TOP 5%                      ..... AMONG THE TOP 50%  
 ..... AMONG THE TOP 10%                      ..... AMONG THE LOWER 50%  
 ..... AMONG THE TOP 25%

IV Please compare the candidate with other students of applicant's level of training and tick the space below that most nearly represents your opinion of the applicant.

	Outstanding	Above Average	Average	Below Average	No Good Basis for Judgment
Academic Achievement					
Academic Potential and Intellectual Ability					
Originality and Imaginative Thought					
Writing Ability					
Oral Ability					
Industry and Resourcefulness					
Professional Commitment					

V Brief comments on the candidate's personality (moral character, emotional balance, range of interests, and ability to mix widely)

.....  
 .....

VI In the space below, please indicate your general assessment of the candidate, and any other comments that you may wish to make:

.....  
 .....

.....  
**REFEREE'S NAME**

.....  
**INSTITUTION**

.....  
**SIGNATURE**

.....  
**DEPARTMENT**

.....  
**POSITION**

.....  
**DATE**