

Form No.....

**APPLICATION FOR ADMISSION TO FIRST DEGREE (LOCAL STUDENTS)  
TO BE COMPLETED AND RETURNED TO:**

**The Registrar  
Methodist University Ghana  
P. O. Box DC 940, Dansoman-Accra.  
Tel. No 0558309059; 0549967386**

Affix one  
photograph here

TO REACH HIM NOT LATER THAN ..... WITH THE  
FOLLOWING ENCLOSURES:

- i. Two copies each of certified Result slips/Certificates/Transcripts
- ii. Two completed EMS pre-paid envelopes, which are attached to the application form
- iii. Two recent passport-size photographs, one of which should be fixed on the form. The remaining photograph should be endorsed (See Declaration on the back page).

**PREFERRED CAMPUS OF STUDY (PLEASE TICK ONE)**

DANSOMAN       TEMA       WENCHI

1. NAME TITLE: MR     MRS    MISS     REV    OTHER .....

SURNAME:

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FIRST NAME:

MIDDLE NAME

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(Ensure that names correspond with those used for all examinations taken. Provide legal proof for any change in name.)

2. **DATE OF BIRTH (DAY, MONTH, YEAR)**

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3. **MODE OF APPLICATION**

- a. SSCE/WASSCE
- b. GCE 'A' LEVEL
- c. UNIVERSITY DIPLOMA
- d. HND
- e. PROFESSIONAL
- f. DBS
- g. MATURE CANDIDATE
- h. TEACHERS CERTIFICATE
- i. OTHER DIPLOMA
- j. ANY OTHER.....

4. **SEX:**      Male       Female



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**9. EMPLOYMENT HISTORY**

| Employer(s) | Position | Dates |
|-------------|----------|-------|
|             |          |       |
|             |          |       |

**10. PROGRAMMES BEING OFFERED**

Tick the programme you wish to be admitted to. (Please tick only one)

**10.1 FACULTY OF BUSINESS ADMINISTRATION (DANSOMAN & TEMA CAMPUSES)**

- 1.1 BBA Accounting
- 1.2 BBA Banking and Finance
- 1.3 BBA Human Resource Management
- 1.4 BBA Marketing
- 1.5 BBA Management Studies
- 1.6 B.Sc. Procurement and Supply Chain Management

**10.2 FACULTY OF SCIENCE**

- 2.1 B.Sc. Information Technology
- 2.2 B.Sc. General Nursing
- 2.2 B.Sc. General Agriculture

*NB: B.Sc. General Agriculture is offered only at Wenchi*

**10.3 FACULTY OF ARTS AND SOCIAL SCIENCES (DANSOMAN & TEMA CAMPUS ONLY)**

- 3.1 B.Sc. Economics
- 3.2 B.A. Psychology
- 3.3 B.A. Social Work
- 3.4 B.A. Communication Studies

**All students, irrespective of their programme of choice, will be required to take some University required courses to qualify for graduation. These include the following:**

African Studies                      Entrepreneurship                      Mathematics                      Computer Studies  
 French                                      English                                      Logic

- 11. SESSION**      Day Session       Evening Session       Weekend Session

**12. SOURCE OF FUNDING**

Indicate how you will finance your studies at the University (Tick the appropriate box) i.

- Parent/Guardian                      ii. Scholarship                      iii. Self  
iv. Study Leave with pay              v. Other (Specify).....

**PLEASE NOTE:** The University does not give financial assistance to students admitted to its programmes. Before students are registered, they will be required to pay their fees in full by Banker’s Draft as indicated in the Admission Letter.

- 13. a) Name of Parent or Sponsor:** .....  
b) **Address of Parent or Sponsor :**.....  
c) **Relationship to Candidate:** .....Tel No: .....  
d) **Name of contact person in case of emergency:**.....Tel No. ....

**14.** If you have ever been admitted to this University or other Universities, you must supply the following information:

| Name of University | Year of Admission | Course of Study | Last year in the Institution | Reasons for leaving |
|--------------------|-------------------|-----------------|------------------------------|---------------------|
|                    |                   |                 |                              |                     |
|                    |                   |                 |                              |                     |

**IMPORTANT:** AN APPLICANT WHO MAKES A FALSE STATEMENT OR WITHHOLDS RELEVANT INFORMATION WILL BE REFUSED ADMISSION. IF HE/SHE HAS ALREADY BEEN ADMITTED TO THE UNIVERSITY, HE/SHE WILL BE ASKED TO WITHDRAW.

Signature of applicant..... Date .....

**DECLARATION BY WITNESS**

The declaration should be signed by someone of high repute who should also endorse one of the passport size-photographs on the reverse side. This person should be a Senior Public Servant/Clergyman/Lawyer/ Medical Practitioner. The application will not be valid if this declaration is not signed.

I certify that the photograph endorsed by me is the true likeness of the applicant ..... who is personally known to me. I have inspected his/her certificates and I am satisfied that the names on them conform to those by which, to the best of my knowledge, he/she is officially known.

Name.....Signature:.....Date.....



Status: ..... Address.....

**FOR OFFICE USE ONLY**

Application Fee .....

Applicant's Nationality.....

Receipt Number.....

Cashier's Name /Signature .....

Date.....



METHODIST  
UNIVERSITY  
GHANA

EXCELLENCE • MORALITY • SERVICE